

The Associated Press Stylebook 2018: Entries to Know

NOTE: PURCHASE THE 2018 AP STYLEBOOK AT APSTYLEBOOK.COM.

In addition to the STYLEBOOK entries below, you should be knowledgeable of the following chapters in the AP Stylebook:

- **Punctuation**
- **Editing Marks**

A

Abbreviations and acronyms
Academic degrees
Academic departments
Academic titles
Accept/except
Addresses
Adult
Adverse/averse
Adviser
Affect/effect
African-American
Ages
All right
Alumnus/alumni/alumna/alumnae
a.m./p.m.
Among/between
Animals
Annual
Anti-
Apostrophe (See *Punctuation* section.)
App
Arabic numerals
Army
Associated Press
Association

B

Bachelor of Arts/Science
Because/since
Blog
Boy, girl
Brand names
Byte

C

Capitalization
Capitol
Citizen/resident/subject/national/native
City council
Collective nouns
Committee

Company/companies
Company names
Complement/compliment
Composition titles
Congress
Contractions
Corporation
County
Courtesy titles

D

Dangling modifiers
Datelines
Dates
Days of the week
Day to day/day-to-day
Decades
Decimal units
Department (esp. Department of Agriculture)
Dimensions
Directions and regions
Disk, disc
Distances
Doctor
Dollars
Domain names
Door to door, door-to-door
-down

E

Earth
E-book
E. coli
Ecology
Either/or, neither/nor
Elderly
Email
Ensure, insure, assure
Essential clauses/nonessential clauses
Essential phrases/nonessential phrases
Ethanol
Every day, everyday
Eye to eye, eye-to-eye

F

Facebook
Family names
Farther/further

Federal
Female
Fewer, less
Flier, flyer
Florida
Food
Foot
Foot-and-mouth disease
Fractions
Full-
Fundraising

G

Geographic names
Girl
Global warming
Google
Governmental bodies
Governor
Grade, grader
Graduate

H

Half-
Hands-off/hands off
Hand to hand, etc.
Happy holidays, merry Christmas
Hashtag
Highway designations
Hispanic
Historical periods and events
Holidays and holy days
Homicide, murder, manslaughter
Husband, wife
Hurricane

I

Illegal
-in
In-
Inch
Incorporated
Initials
Instagram
Internet
Intra-
IP address
iPad

iPhone
iPod
It's/its

J

Jail
Jargon
JPEG, JPG
Judge
Junior, senior

K

L

Lay, lie
Legislative bodies
Legislative titles
Legislature
Like, as
-ly

M

Mad cow disease
Man, mankind
Manager
Master of Arts/Science
Medfly
Media
Middle initials
Miles per gallon
Miles per hour
Military titles
Millions, billions, trillions
Months
More than, over

N

Names
National FFA Organization
Nationalities and races
No.
Numerals

O

Off of
Off-, -off
OK, OK'd, OK'ing, OKs
Oral, verbal, written
Organizations/institutions

P

Part time/part-time
People/persons
Percent
Ph.D., Ph.D.s
Planets
Plants
Plurals
p.m./a.m.
Political parties and philosophies
Possessives
President
Principal/principle
Punctuation (See *Punctuation* section.)

Q

Quotation marks (See *Punctuation* section.)
Quotations in the news

R

Reference works
Religious titles
Roman numerals

S

Second reference
Sentences
Shall, will
Should, would
Side by side, side-by-side
Smartphone
Snapchat
South
Speeds
Spelling
State
State names

T

Teen, teenager, teenage
Telephone numbers
Television program titles
Temperatures
That (conjunction)
That, which (pronouns)
Time element
Time of day
Times
Time sequences
Titles
Today, tonight

Tomorrow
T-shirt
TV
Tweet
Twitter

U

United States
URL

V

Verbs
Verses
Versus
Vice
Vice president
Voicemail

W

Web
Website
Weights
Who's, whose
Who, whom
Wide-
-wide
Woman, women

XYZ

Years
Yesterday
Youth
YouTube
ZIP code